

## ***Toshiba CIX Speed Dial Programming***

### **SYSTEM SPEED DIALS:**

- ☎ Do not lift the handset.
- ☎ Press **#9876**
- ☎ Press **SPDIAL**
- ☎ Enter **Code** (codes are 200-899)
- ☎ Press **9**
- ☎ Enter **telephone number**. (If long distance dial 1 + area code and phone number)
- ☎ Press **Spkr**
- ☎ Enter **name**
- ☎ Press **SPDIAL**

Pick up handset and hang back up to set  
*Must be done from an administrator phone*

### **PERSONAL SPEED DIALS:**

- ☎ Do not lift the handset.
- ☎ Press **#9876**
- ☎ Press **SPDIAL**
- ☎ Enter **Code** (codes are 100-119)
- ☎ Press **9**
- ☎ Enter **telephone number**. (If long distance dial 1 + area code and phone number)
- ☎ Press **Spkr**
- ☎ Enter **name**
- ☎ Press **SPDIAL**

Pick up handset and hand back up to set